

2014 Child Welfare Tshwane Wish list
www.childwelfare.co.za

Head Office

- Document management/solutions (Electronic management by having all documents converted from hard copies to being scanned in to electronic management system).
- Safe Off-site/Rental of storage space (in lieu of electronic management system)
- Shredder (somewhat industrial type to manage volumes) to discard confidential matter. The machine could be placed at H/Office but for use of organisation (documents for shredding could be collected or dropped off)
- 40 x Laptops (over next 12 months) for upgrading. This will place an extended life span on cash flow. (approx. R4.500k p/item = R180k)
- Maintenance to H/Office roof
- Repairs to parking area & painting of lines - indicating demarcation of parking spaces
- Extension of office space at Head Office (enclose undercover parking area to add additional office space).
- Time & attendance management system (biometric system) for CWT (R60k or R1600pm for 36 months)
- Ergonomic office/typist chairs (10 – currently using dated government chairs)
- Team building/staff training opportunities
- Stationery: printing paper, ink cartridges, note pads, pens, pencils

Marketing Wishes:

30 000 Buttons to distribute our number to children in the community

30 000 Co-branded fridge magnets for schools project

40 000 Co-branded fundraising envelopes for schools project

Monthly media monitoring estimated cost R 1100 per month

Co-branded advertising and cause related marketing campaigns; i.e. Child Protection Week

Cd/DVD Player, 2 Cameras, 1 Prepaid Cell contract for social media use

40 000 Brochures – co-branding possible

Service Points/Sites: Bramley Children's Home

| Home 1 | Home 2 | Home 3 | Home 4 |
|--|--|---|--|
| Gas stove, minimum 2 burners | Gas stove, minimum 2 burners | Gas stove, minimum 2 burners | Gas stove, minimum 2 burners |
| New kitchen cabinets | Wall unit for living space | Refurnish entire kitchen | Walls and ceiling peeling – water leakage |
| New carpets | New carpets | Kitchen tile replacement 2 m2 needed | Refurnish 6 showers, 4 toilets, fix broken tiles |
| Solar geysers | 4 slice Snack wicher | Replace dated light fixtures | Add electrical outlets |
| Add electrical outlets, energy saver light bulbs | Battery powered lamps for power outages | Add electrical outlets energy saver light bulbs | Replace light fixtures, energy saver light bulbs |
| Fix cement block – stair & add railing | Small casseroles | Solar geysers | Ceiling fans (living and dining room) |
| Create 'friendly' outdoor space for kids | Add electrical outlets, energy saver light bulbs | Fix Wendy house doors – rotten wood | Pressure cooker |
| Outdoor seating | | | DVD/CD player |
| | | | Large outdoor umbrella |

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Eersterust:

- Construct building parameter walls, construct parking area, repairs to current building, security system upgrades, get electrical wiring to code, fix holes in ceiling panels, paint exterior fencing
- Install media centre for children with internet access

Elandspoor:

- Create/acquire/rent additional office space – cannot register this site as we accommodate children under two carports, not enough bathroom and cooking facilities to meet code requirements
- Tables (steel or plastic) (12)
- Chairs (plastic) (140)

Olievenhoutsbosch:

- Create/acquire/rent office space to expand current social services

Atteridgeville:

Upgrade current crèche for use of Drop-in Centre facility

- 1 Micro-oven
- Tiling of offices
- Curtains for Intake office
- Fixing of broken window at reception area.
- 4 Electric fans
- Vehicle for foster care programme, to allow home visits.
- Painting of offices

Revamping of existing crèche building:

- Painting of entire building, both inside and outside; upgrading of bathrooms and kitchen
- Repair of fencing

Kitchen

- Electric stove (small industrial type)
- Oven
- Fridge
- Electric urn

Class rooms

- Steel tables (6)
- Plastic chairs (60)

Media Centre

- Book shelves
- Desk top computers (5)
- Electronic educational programmes
- Modems/data to access information online, including prepaid data
- Children's English reading books (Ages 6 -15)

Mamelodi

- Install communication network (telephones, installations & copier)
- Food parcels for foster children in case their orders received late from DSD or lapsed due to outstanding documents or foster parents who are uncooperative
- Stationary- pens, papers, staplers, staple pins and ruler
- 14 Ergonomic/Typist desk chairs for offices

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- Training fees- money for social work trainings bereavement and care workers training for adoption unit new programme
- 8 Laptops
- Tiling
- Office needs repainting
- 16 Small dustbins for offices

Kitchen:

Electric stove (small industrial type)
Oven
Fridge
2 Freezers

Sunnyside/MidCity:

- Replacement of blinds to close off stoep area
- Food storage:
Steel shelving for store room (approximately 5 sets)

Media Centre

Worktops
Desk top computers (5)
Electronic educational programmes
Modems/data to access information online, including prepaid data
Children's English reading books (Ages 6 -15)
English/Afrikaans dictionary
English dictionary
Educational activities: puzzles/building sets/shapes/ numbers etc.
Abacus
Educational charts/posters for walls

Black boards/notice boards/whiteboards for classrooms

All sites (500 children)

School/ stationery

- Pens; pencils; erasers; glue sticks; prestick ; crayons (wax & pencil)
- A4 exercise books, hardcover books
- 30 page flip files
- Book covers
- A4 copy paper (printing/copying information for school projects/assignments)
- Stapler(large) (5)
- Paper punch (large) (5)
- Guillotine (small) (5)

Camera (5)

Photocopier/Printer (5) (sponsored service/maintenance contract)

School shoes

School bags

Good 2nd-hand children's clothing (Age 6 – 15 years)

Non-perishable food items

pilchards

tuna

baked beans

sweet corn

corned meat

mixed vegetables

pasta

(macaroni/spaghetti)

tomato/onion mix

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| | | |
|---------------|----------------------|---------------------|
| jam | rice | cooking oil |
| peanut butter | flour (cake) | vinegar (black) |
| mayonnaise | yeast | curry powder |
| marmite | salt | milk powder |
| golden syrup | various herbs/spices | fruit juice (Halls) |

Perishable food

| | |
|----------------------------|--------------------------------------|
| meat: mince; sausage; beef | margarine |
| chicken | vegetables – potatoes/onions/various |
| eggs | fruit |
| bread | |

Cleaning material/equipment

| | |
|---|------------|
| tile cleaner | dry cloths |
| all-purpose cleaner (toilets/hand basins) | brooms |
| dishwashing liquid | mops |
| drain cleaner | buckets |
| pot scrapers | dustpans |
| dish cloths | |

Kitchen/food preparation/serving needs

- large plastic food storage containers (for storing dry ingredients/ prepared sandwiches/ salads etc.)
- large aluminium cooking pots (10)
- aluminium serving dishes (10)
- aluminium roasting dishes (5)
- utensils – food spoons/serving spoons/cutting knives/vegetable peelers; tin opener/ grater etc.
- cutting boards (glass for hygiene purposes)
- bread boards
- melamine plates (500)
- melamine cups/drinking glasses (500)
- plastic cutlery (forks/spoons)
- plastic urn (5) for serving juice)
- water dispenser (5)

Transport:

Vehicle/s

care worker training/team building; staff group supervision/meetings;
transportation of children to camps; day trips; events.
Maintenance of gardens (5 premises)

Risk Assessment Office - Sunnyside

- Paving be redone outside and a proper lawn
- New motor for the gate, since our motor is out of order and been giving problems for very long now
- Replace new “buzzer” for opening of front gate since it is giving problems and not always working

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- 4 New laptops for staff the “therapy” workers have very old laptops (when first received during 2008 it was already refurbished laptops)
- 5 Socio-emotional evaluation kits – therapy workers evaluate children on daily basis without the necessary tools. These “kits” will help a lot (we can obtain a quote from FACT – the institution which provided the training to all the therapy workers who attended the socio-emotional evaluations course)
- Play dough (unlimited quantities needed) for therapy workers
- Sponsor for specialized therapeutic training dealing with traumatized children – for 5 therapy workers
- Two offices roofs (Esti and Faith/Baaitse’s office) have been leaking for some time during very rainy days
- We have a couple of loose wooden tile blocks that staff and clients have been tripping over that we would be grateful if it could be fixed
- There is a cupboard door that been hanging loose in our kitchen that needs fixing
- A railing for the ramp in front of our office would be nice since older people sometimes struggle to walk up on the ramp and to resurface the ramp itself since poor grate concrete was used and some “potholes” has occurred after the rain
- Laying of cement before the entrance of our motor gate – it is very bad with “potholes”
- Painting of the in- and outside of our office – the owner of the building (Municipality) have not maintained or painted the building for the last 10 years (except for the roof)
- Levelling of the floor in Esti/Zoe’s office – the unevenness of the floor is of such a nature that it impacts physically on the workers, because their backs have to compensate for sitting skew
- Replace the water tap in the garden and a hosepipe to water the garden – ours have been stolen a couple of years ago and never replaced
- Tinted windows in front office (Amanda) for incoming bright light
- Air conditioner (warm and cold) in reception/central area of office – house gets very cold in winter and also very hot in summer – very uncomfortable for clients waiting